

**COUNCIL FOR ANTHROPOSOPHICAL HEALTH AND SOCIAL CARE
(HEALTH COMMITTEE) (APPEALS) RULES 2006**

The Council for Anthroposophical Health and Social Care hereby make the following Rules:

Citation and Commencement

1. These Rules may be cited as the Council for Anthroposophical Health and Social Care (Health Committee) (Appeals) Rules 2006 and shall come into force on 3 July 2006.

Interpretation

2. In these Rules, unless the context otherwise requires –
- "the Council" means the Council for Anthroposophical Health and Social Care or a Committee of the Council acting under delegated power;
 - "an appeal" means an appeal against a decision;
 - "the Clerk" means the person duly appointed;
 - "a decision" means a relevant decision of the Health Committee;
 - "registrant" means a health or social care professional registered with the Council for Anthroposophical Health and Social Care;
 - "Chairman" means a Chairman of a Tribunal;
 - "Tribunal" means an Appeal Tribunal.

Service of Documents

3. (1) In these Rules a reference to the sending of a notice or other document to any person is a reference to it being sent -

- (a) where the person is the Registrar, to the principal address of the Council;
- (b) where the person is a registrant, to his address in the register or, if his last known address differs from the address in the register, his last known address;
- (c) in all other cases, to his last known address; and

if the notice or other document is sent by post, it shall be treated as having been sent on the day that it was posted.

- (2) Notices or documents referred to in paragraphs 2(1)(b), 5 and 11(2) of the Schedule to these Rules shall be sent by delivering them by hand or by posting by registered post or recorded delivery service.
- (3) In all other cases communications to be sent for the purposes of these Rules may be sent by post.

Notice of Appeal

4. A notice of appeal shall -

- (a) be in writing;
- (b) be given or sent to the Registrar; and
- (c) contain a concise statement of the grounds of appeal on which the registrant intends to rely.

Composition of Tribunal

5. (1) The Chairman of the Tribunal shall be a person properly qualified and shall be selected by the then Chairman of the Council.

(2) The professional member of any Tribunal shall be selected by the Chairman of the Tribunal from a list kept by the Registrar of fully registered registrant who have indicated a willingness to undertake such duties.

(3) The registered medical practitioner shall be selected by the Chairman of the Tribunal

Procedure for Determining Appeals

6. (1) The Schedule to these Rules shall have effect with respect to the procedure for determining an appeal.

(2) Subject to the provisions of that Schedule the procedure for determining an appeal shall be such as the Tribunal may decide.

SCHEDULE
PROCEDURE FOR DETERMINING AN APPEAL

Interpretation

1. Unless the context otherwise requires, a reference –
 - (a) in this Schedule to a numbered paragraph is a reference to the paragraph bearing that number in this Schedule; and
 - (b) in a paragraph to a numbered sub-paragraph is a reference to the sub-paragraph bearing that number in that paragraph.

Hearing of the Appeal

2. (1) Subject to sub-paragraph (2), as soon as practicable after receipt of a notice of appeal, the Chairman shall –
 - (a) fix a day on which the Tribunal will hear the case;
 - (b) direct the Clerk to send to the registrant a notice of the hearing which shall state the day on which and the time at which the hearing is to be held;
 - (c) invite the registrant to state whether he proposes to attend the hearing; and
 - (d) inform the registrant that he may be legally represented at the hearing in accordance with sub-paragraph (3) of this paragraph.
- (2) The hearing shall not be fixed for either –
 - (a) any date earlier than the end of the period of 28 days beginning with the date of posting of the notice of hearing; or
 - (b) any date later than the end of the period of three months beginning with the date of posting of the notice of hearing, save with the agreement of the registrant.
- (3) The Council shall be a party to the proceedings under this Schedule and both the Council and the registrant may appear before the Tribunal at the hearing and be legally represented.
- (4) The Clerk shall ensure that both parties to the hearing are provided with copies of all documents presented to the Health Committee at any previous hearing, including copies of any medical reports and observations or other evidence submitted by or on behalf of the registrant at such a previous hearing.

(5) Both the registrant and the Council may produce documentary evidence to the Tribunal, may call witnesses and may put questions to any person called as a witness.

(6) The registrant and the Council shall each produce to the other a list of witnesses to be called before the beginning of the period of 7 days ending with the date on which the hearing is to be held, failing which a witness must not be called except with the consent of the Tribunal.

Public Hearings

3. (1) The Tribunal shall sit in public but shall have the discretion to hold the hearing or any part of it in private while any information relating to the medical history or condition of any person is being given.

(2) Any determination of the Tribunal shall be announced in public.

Postponement or Adjournment of Hearing

4. The Tribunal, either of its motion or at the request of the party to the hearing, may postpone a hearing at any time before it begins and may adjourn the proceedings from time to time as it thinks fit.

5. Where a hearing is postponed or proceedings are adjourned the Clerk shall send the registrant notice of the date on which the Tribunal is to hold the postponed hearing or to resume the hearing that has been adjourned.

6. A postponed or resumed hearing shall not be fixed for any date earlier than the end of the period of 14 days beginning with the date upon which notice of the postponed or resumed hearing is sent.

Absence of the Registrant

7. Where the registrant is neither present nor represented at the hearing, the Tribunal may nevertheless proceed with the hearing if it is satisfied that all reasonable steps have been taken under paragraph 2 to serve the notice of the hearing on the registrant.

Procedure at the Hearing

8. (1) (a) The registrant shall present his appeal and any case in support of it and he may call and question witnesses and may give evidence on his own behalf.

(b) The registrant or any person called on his behalf may be cross-examined by the Council and in the case of persons called on his behalf, may be re-examined by the registrant who may give evidence a second time.

(c) The Council may present a case in favour of the decision appealed against and may call and question witnesses.

- (d) The Council and any person called on its behalf may be cross-examined by the registrant and in the case of persons called on its behalf, may be re-examined by the Council.
- (e) The Council may address the Tribunal concerning the decision appealed against.
- (f) The registrant may address the Tribunal concerning the decision appealed against.

(2) Where the Council or the registrant are legally represented, references in sub-paragraph (1) to the Council or to the registrant

- (a) presenting the case;
- (b) calling or questioning witnesses;
- (c) cross-examining or re-examining witnesses; or
- (d) addressing the Tribunal

shall be read as references to the representative of the Council or the registrant as the case may be.

(3) Members of the Tribunal may with the consent of its Chairman question any person giving evidence at the hearing.

(4) Where it appears to the Tribunal necessary or expedient, either

- (a) for the proper or expeditious running of the hearing; or
- (b) for the convenience of a witness at a hearing

that the procedure set out in sub-paragraph (1) should be changed, the Tribunal may after giving the Council and the registrant or their representative the opportunity to be heard on the matter, decide to change the procedure and in particular, the Tribunal may decide that the order of the calling of witnesses be different from that set out in sub-paragraph (1) and that a witness may be recalled to give further evidence.

Evidence

9. (1) The Tribunal may, if satisfied that the interests of justice will not thereby be prejudiced and after giving the parties an opportunity to be heard on the question of admissibility, admit into evidence without strict proof, copies of documents which are themselves admissible, photographs, certificates of conviction, and sentence, the records and registers of the Council, notes of proceedings before the Tribunal or any other material, and the Tribunal may take note without strict proof of the professional qualifications, registration, address and identity of the registrant or of any other person.

(2) The Tribunal may request any person to attend at a time and place stated in the request to give evidence or to produce any documents in his custody or under his control

which relate to any matter in issue before the Tribunal and shall pay or tender the necessary expenses of attendance.

(3) Both parties to the proceedings may seek an order of the Tribunal requesting persons to attend and give evidence or to produce documents before the Tribunal.

(4) Any person who is called as a witness to the proceedings shall be excluded from them until he is called to give evidence, unless the Tribunal gives him leave to be present. This sub-paragraph does not apply to the parties to the proceedings.

Decision of the Tribunal

10. (1) The Tribunal shall decide the appeal in private but give its determination in public in accordance with paragraph 3 of this Schedule.

(2) The reasons for any decision of the Tribunal shall be given in writing and the Clerk to the Tribunal shall

- (a) as soon as practicable after the hearing send a copy of the decision and reasons to the registrant and to the Registrar; and
- (b) inform the registrant of his right to appeal against the decision of the Tribunal.

Agreed by the Council for Anthroposophical Health and Social Care at the meeting of the Council held this 3rd day of July two thousand and six.

Simon Fielding
Chairman